



Essex County Federation of Young Farmers' Clubs
YFC Centre, Whitbread's Barn, Chatham Green, Chelmsford, Essex, CM3 3LQ
Email: essexyfc@btconnect.com Tel: 01245 360 442

1st January 2010

Dear Sir/Madam

**Craft Hall application for the Essex Young Farmers Country Show
Sunday 16th May 2010**

We are writing to invite you to exhibit in the craft hall at the Essex Young Farmers County Show, which will once again be held at Boyton Hall, (Boyton Cross, Roxwell, Chelmsford, Essex, CM1 4LN). Having taken over responsibility of the craft hall area this year, we hope to bring fresh enthusiasm and ideas to an already booming area of the show. We want to make the craft hall the best it can be, and as a result we have sourced more rural crafts and higher quality exhibitors, and we hope that you will be able to join us.

The Essex Young Farmers Show is a popular event which attracts approximately 14,000 visitors annually. There is a food hall, farmers market, trade stand area and main ring entertainment to name a few of the many reasons that people come to our show. You can find more information about the show on our website: www.essexyoungfarmers.com.

Demand for the craft hall last year was at an all time high, and therefore this year we are looking to increase the size of the marquee to prevent overcrowding. However, if you wish to join us in 2010 we must ask you to respond at the earliest opportunity as demand can exceed the number of pitches available. We date stamp each application that we receive so that we can clearly see who was first off the mark.

This year, as a result of increased hiring costs, we have decided that the cost of either a 6ft stand or a 12ft stand will exclude tables and chairs. You will still be able to hire them from us but there will be a small charge. There will however, be the opportunity for you to bring your own tables and chairs. We hope this will ease the setting up of your stands on the day.

We ask for you to return your signed application form with full payment to the County Office by **31 March 2010** (VAT not applicable) along with a copy of your Public Liability Insurance Policy certificate (If this does not cover the 16th May 2010, we will request a new copy at time of renewal, please enclose a copy of your existing policy.) and your completed Health & Safety Risk Assessment Form.

If you have any queries regarding the Craft Hall, please contact us directly, on 07720 888053 (Emily) or 07881 902838 (Elizabeth); or e-mail emily.claire.french@googlemail.com.

You will be notified shortly after 31 March 2009 if your application has been successful; and only then will your cheque be deposited or returned to you.

Thank you for valued support, we eagerly await your application.

Yours sincerely

Emily French and Elizabeth Thorogood
Craft Hall Organiser 2010