



January 2010

IMPORTANT: PLEASE READ CAREFULLY

ESSEX YOUNG FARMERS COUNTRY SHOW

These regulations apply to all trade stands, exhibitors, contractors, competitors and entertainers at the Essex Young Farmers Show. Please ensure all personnel have read and understood this document.

Liability and Indemnification of the Show

1. The Show Organisers, its officers, agents, members and employees will not be responsible for, or accountable to, any person whatsoever for any damage or loss, however caused, to the property of any such person that may occur whilst on the showground or car parks or whilst entering or leaving the same.
2. The Show Organisers, its officers, agents, members and employees will not be responsible under any circumstances for any accident, loss or damage however caused, that may occur to, or be caused by any person or to or by any animal, vehicle or equipment exhibited or brought onto the showground or car parks. Each exhibitor or competitor will accept sole responsibility for any such accident, loss or damage concerning him and shall hold the Show Organisers, its officers, agents, members and employees harmless and indemnify them against any legal proceedings arising there from.
3. Each trade stand, exhibitor, contractor, competitor and entertainer must have public liability insurance cover. It is the sole responsibility of each trade stand, exhibitor, contractor, competitor and entertainer to arrange adequate insurance cover for all equipment and personnel taken onto the showground.
4. ALL PERSONNEL ENTERING THE SHOWGROUND MUST BE AWARE OF THESE REGULATIONS.

Stand reservations

1. All entries are accepted at the sole discretion of the Show Organisers, who have the right to decline any application and/or to restrict the number and size of trade stands.
2. The Show Organisers will attempt to comply with all requests for stand sizes, but no guarantee can be given as to the location of any particular stand.
3. Full payment MUST accompany the booking form.
4. NO SUB LETTING OF STANDS IS PERMITTED WITHOUT PRIOR APPROVAL FROM EFYFC
5. It is a condition of our acceptance of your stand application that your company conducts its activities in accordance with all relevant health and safety, food, and environment regulations during the installation and

dismantling of your stand, as well as the activities during the Show on Sunday. We, as organisers will take all reasonable steps to ensure that the health and safety of your staff are not affected by any activities on the day.

Stand preparation and clearance

1. The showground will be open for the reception of exhibitors' equipment from the Monday before the Show. Any equipment will be left at the sole risk of the exhibitor.
2. No work can be carried out on stands between the hours of 11pm and 6am.
3. On Show day, in the interest of public safety and to maintain access for emergency vehicles, we require you to refrain from dismantling your stand until 6.00pm at which time vehicles will be allowed back onto the showground. During this period of clearing up, extreme caution should be used, as there will be many people working on the showground.
4. All equipment must be removed within 48 hours after the Show. Failing this the Show Organisers will perform the removal and any necessary work will be charged to the exhibitor concerned.
5. No personnel are allowed to stay on the showground overnight without prior permission from the Show Committee.
6. All machinery and equipment used at the showground whether for stand maintenance or on static display should have all safety guards in place at all times. Standholders should take due care and attention to ensure any dangerous tined, pointed or knifed machinery is adequately guarded and marked with any necessary warnings or fencing if necessary.

Rubbish

1. Standholders are required to dispose of their own rubbish, including grass cuttings in an appropriate manner. The Show Organisers accept no responsibility for standholders rubbish. Any disposal costs incurred will be charged to the offending standholder.
2. Large potato boxes will be present on Show day for use by the General Public.

Admission and vehicle passes

1. Any equipment that needs to be brought onto a stand on Sunday morning, must be in a vehicle with a showground pass. Vehicles with trade car park passes will only be allowed as far as the trade car park.
2. Access to the showground with the relevant pass, will be permitted from 6.30am to 9am, after which no vehicles will be allowed access on the showground.
3. The trade car park pass permits entry to the Show for the driver. Any passengers without passes bought in advance, entering the Show or the trade car park, will be charged at the full admission price.
4. Additional passes may be obtained from the County Office, strictly on a prepayment basis.

Vehicles on showground

1. Unless specifically authorised by a Show Official no vehicles shall remain on the showground unless properly parked in the exhibitor's own stand space and exhibiting the appropriate pass.

2. Those vehicles that are not part of the stand must be removed from the showground by 9 am and parked in the trade car park.
3. Vehicle speed should not exceed 5 mph at any time.

Duration

1. Stands must be open by 9.30 am, and must remain open until 6 pm.

Nuisance

1. The use of loudspeakers is prohibited and exhibitors must not create noise, smoke or smell likely to cause nuisance, damage or offence to surrounding standholders, visitors and animals.
2. Vendors of low quality trinkets, plastic toys and other articles of a “cheap jack” nature are not permitted to exhibit, and the selling of goods by auction, shouting or any annoying behaviour is forbidden.

Foodstuffs

1. No readily edible foodstuffs may be sold on the ground other than by an official caterer or a nominated stand who must first obtain permission from the show organisers. They will be required to comply with all relevant food and environment regulations.

Fire precautions

1. All exhibitors must take proper precautions against fire, including display of notices to prohibit smoking in the vicinity of any inflammable material or inside stands.
2. All exhibitors with inflammable materials must provide fire extinguishers bearing current proof test of a type approved by the local Fire Authority.
3. Failure to comply with this regulation will result in closure of the stand.

Electricity

1. All Electrical Equipment used on the site must comply with Health & Safety Regulations and have a current in date Portable Appliance Test Certificate. Tests can be arranged for a small fee via prior arrangement by contacting the County Office.
2. Fully competent electricians must be employed for all 240V electrical work on the showground. 110V is preferred.
3. Standholders may use generators, but they must be properly silenced so as not to cause nuisance to surrounding standholders. The Show Organisers have the right to shut down any such nuisance generators.
4. No generators are permitted in the Food Hall and Craft Tent. Standholders should notify the relevant organisers indicating the number of sockets required. (Maximum of 2 per stand).

Gas

1. All standholders must ensure their gas appliances have been examined, tested, deemed safe and recorded as such by a competent person.

Other notes

1. Any Show Official shall have the power to expel from the showground any exhibitor and/or his representatives failing to comply with these regulations. Exhibitors who do not comply with these regulations may not be allocated space in future years.
2. Any disputes arising from these regulations shall be submitted in writing to the County Office for adjudication. The decision of the Show Committee shall be final and binding for those involved.
3. All persons shall comply with Health and Safety policy and appropriate guidance. This includes the supply of any relevant information required by the Show Organisers.
4. On Show day St Johns Ambulance will be available either at their stand or if summoned by a Show Steward via radio. On other days standholders are required to make their own arrangements. If you have qualified persons who are prepared to help others please tell us. Please notify the Show Organisers of any accidents, near misses or hazards.
5. Standholders are responsible to their own people and as such should provide arrangements for any nursing mothers, pregnant women, disabled persons, children and any other vulnerable people.

In the case of Evacuation

1. Prior to Show day stock handlers will ensure animals have enough food and water to survive a period without attention. On receiving instructions to evacuate do not attempt to take your animals with you. Ensure they are securely penned and leave as requested.
2. Before leaving make a quick visual check of your stall. Take note of anything unusual or out of place and inform a Steward or the Police as you are leaving.
3. If cash can easily be removed from your stall then remove it. If not, secure them and leave as requested. Do not remove vehicles unless directed to do so by Show Stewards or the Police.
4. Ensure all persons are accounted for and leave the area or Showground as directed by Show Stewards or the Police. Do not attempt to return to the Showground unless directed to do so by the Show Chairman.
5. DO NOT PANIC, WALK QUICKLY, DO NOT RUN.

Essex County Federation Of Young Farmers Clubs
Whitbreads Barn,
Chatham Green,
Great Leighs,
Chelmsford, Essex
CM3 3LG
Tel: 01245 360442
Email: essexyfc@btconnect.com